

# Instruction Form - what would you like to do?



- Re-deposit your funds with Saffron (complete A&C)
- Transfer funds elsewhere (complete B&C)

**If you choose to re-deposit your funds and transfer your funds please complete all sections.**

Please note if you are opening an ISA, be aware this can only be opened in a sole name.

Customer(s) Names

Account Number

**A)**

**Product**

**Opening Amount (£)**

Transfer to existing account

We reserve the right to re-identify you via an online search facility. The information provided in the application may be shared with fraud prevention agencies. Further details can be found in our terms and conditions and Customer Privacy Notice. For details on how we collect and process your data please see our Customer Privacy Notice at [saffronbs.co.uk/about-us/privacy-summary/](http://saffronbs.co.uk/about-us/privacy-summary/).

**B)** **Select**

**Action**

**Total Balance**

Issue a cheque payable to me/us:

Balance / Remainder of funds

Transfer balance to my bank account:

Balance / Remainder of funds

Sort Code:

Account number:

Reference number (if applicable)

**C)** Please ensure we have your email address: (This would allow us to send you information via email regarding your account. N.B. We will only ever contact you with marketing messages if we have your permission to do so)

If choosing an ISA product, please read and complete the ISA declaration on the following page.

This is our standard customer agreement upon which we intend to rely. For your own benefit and protection you should fully read the declarations on this application form and the terms and conditions on the account that you wish to open. You should do this before signing this application form. If you do not understand any of the points please ask us for further information. You are confirming the receipt of the Financial Services Compensation Scheme Information and Exclusions List.

I can confirm that no details have changed since the opening of my account.  Please contact us on 0800 072 1100 if any of your information has changed.

Customer 1 Signature

Date of Signature

Customer 2 Signature

Date of Signature

## ISA DECLARATION

### I declare that:

All subscriptions made, and to be made, belong to me;

I am 18 years of age or over

I have not subscribed/made payments, and will not subscribe/make payments, more than the overall subscription/payment limit in total to a cash ISA, a stocks and shares ISA, an innovative finance ISA, and lifetime ISA in the same year.

I have not subscribed and will not subscribe to another cash ISA in the same tax year that I subscribe to this cash ISA;

I am resident in the United Kingdom for tax purposes or, if not so resident, either perform duties which, by virtue of Section 28 of Income Tax (Earnings & Pensions) Act 2003 (Crown employees serving overseas), are treated as being performed in the United Kingdom, or I am married to, or in a civil partnership with, a person who performs such duties. I will inform Saffron Building Society if I cease to be resident or to perform such duties or be married to, or in a civil partnership with, a person who performs such duties; and I agree to the ISA terms and conditions.

I authorise Saffron Building Society to hold my cash subscription, ISA investments, interest, dividends and any other rights or proceeds in respect of those investments and any other cash and to make on my behalf any claims to relief from tax in respect of ISA investments.

I agree to the ISA terms and conditions and the product specific terms and conditions (where applicable). I declare that this application has

been completed to the best of my knowledge and belief.

I hereby apply for a Saffron Building Society cash ISA account and agree to be bound by the society's rules.

Before signing this form, you should carefully read our Customer Privacy Notice, which explains the purpose of collecting this data; the retention period; lawful reasons for processing and who this data is shared with.

By signing this application, you will agree that we can use your information in this way.

### Important Information

You must be a UK resident ages 18 or over to open an ISA.

The interest rate may be varied by the Society where this is allowed by the rules and criteria of the account.

The Society cannot open an ISA until a fully completed and signed application form and valid subscription is received.

Saffron Building Society will notify you if you fail to satisfy the provisions of the ISA Regulations thereby causing your ISA to become void.

I apply to subscribe for a cash ISA for the tax Year

Y	Y	Y	Y
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Y	Y	Y	Y
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and each successive year until further notice.

Do you have a National Insurance Number\*

Yes

No

If yes, please enter your National Insurance Number\*

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You should be able to find your NI number on a payslip, form P45 or P60, a letter from the HM Revenue & Customs, a letter from the DWP, or pension order book.