MORTGAGE TERMS AND CONDITIONS 2014 (ENGLAND & WALES)



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IMPORTANT – PLEASE READ THIS FIRST

• Some of the words and expressions used in these **Conditions** have a precise meaning whenever they are shown in "bold" type. The meanings are given in **Condition 1**.

• These **Conditions** are an important part of the **mortgage** between **you** and **us**, so **we** recommend that **you** keep them in a safe place along with all the other documents **we** send to **you**, in case **you** want to refer to them at a later date.

• You should read these **Conditions** carefully as they set out the basis on which we are prepared to lend to you and what you are agreeing to when you enter into the **mortgage** with **us**.

• Your conveyancer should explain the mortgage and your rights and responsibilities. You should ask your conveyancer if there is anything you feel you do not understand about these rights and responsibilities.

• Do not sign anything unless **you** are sure **you** understand the responsibilities **you** are taking on by entering into the **mortgage**.

In these Conditions all money you owe us from time to time in respect of the mortgage is termed the mortgage debt. The mortgage deed however secures all money payable by you to us at any time on any account and not just the mortgage debt. This is termed the secured liabilities. The secured liabilities will include any type of liability, such as ones you owe with other people, on any type of account. It also includes any additional borrowing and any other sums payable to us, for example, interest or any expenses incurred by us if you breach any terms of the mortgage. Where there is more than one of you this still applies, even if any of you do not know about or agree to a loan or any additional borrowing made to one of you.

• The **loan** (and any **additional borrowing**) is repayable at once in certain circumstances, set out in **Condition 24.** If this happens, we have the right to demand repayment in full, seek possession of the **property** and/or sell the **property** and use the proceeds of the sale toward the **secured liabilities.**

• If the **property** does not sell for enough money to repay the **secured liabilities, you** remain liable for the shortfall.

• You must look after the property so that it keeps its value as our security.

Our right to transfer

We may transfer all or some of **our** rights under the **mortgage** to anyone at anytime without advance notice to **you**. You agree to this. Please see **Condition 35**.

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A: Your responsibilities – a summary

1. This part of the booklet contains a summary of **your** responsibilities to **us** under the **mortgage.** It is a summary only and does not replace anything else in this booklet. **You** must still read and agree to the whole of these **Conditions** and the other documents comprising the **mortgage.**

- 2. What **you** must do:
- repay us the loan, any additional borrowing and any further amounts you owe us under the mortgage by the end of the term or earlier in line with the mortgage;
- (b) make your monthly payments by Direct Debit on each payment day;
- (c) pay all **our** legal, valuation and other fees and **expenses**, whether or not **you** decide to finally go ahead with the **loan**, as described in the **offer**;
- (d) if all or any part of the **loan** is being paid on an **interest only** basis **you** will still need to make separate arrangements to repay the relevant capital at the end of the **term**;
- (e) take out and maintain at **your** own cost throughout the **term** adequate insurance to cover loss and damage to the **property**;
- (f) keep the **property** in good repair at all times;
- (g) not give any person rights or create another mortgage over the property, or let or give up possession of the property or any part of it, without our written consent;
- (h) get our written consent before you materially alter the structure of the property, or add anything to it or demolish all or any material part of the property, or change its use;
- (i) **you** will use the **property** only as **your** main residence, unless **you** have **our** written consent to do otherwise;
- (j) if your mortgage is a buy to let one you will not use the property as your main residence or the main residence for members of your family, unless you have our prior written consent to do otherwise;
- (k) observe and keep to any restrictions mentioned in the title deeds to the property, and any planning laws and building regulations that apply to the property;
- tell us immediately if you are having difficulty meeting your monthly payments or if your financial circumstances change.
- 3. What **we** may do:
- (a) if you fail to make any monthly payments or you do not keep to any of your main responsibilities under the mortgage (or in certain other circumstances set out in these Conditions), we may demand repayment in full and seek a court order so that we can take possession and/or sell the property or other security. If we have to sell the property or other security, we will do so for the best price we can reasonably obtain in the circumstances, having taken advice on the price it should be sold for and the best method of sale;
- (b) from time to time we may ask you to provide details of the insurance you have taken out to cover loss or damage to the property and provide evidence that the insurance is in place;
- (c) we may use any savings you have with us to recover all or some of the mortgage debt which is outstanding.

B: Conditions

1. **Definitions**

In these ${\bf Conditions}$ certain words and expressions have special meanings which ${\bf we}$ set out below.

"additional borrowing"	Any money we agree to lend to you after completion of the original loan which was not included in the original loan .
"application documentation"	The application information (including supporting declarations) relating to your mortgage.
"Bank of England official Bank rate"	The rate decided by the appropriate committee of the Bank of England from time to time as being the Bank of England base rate. If for any reason is it not possible to determine such rate the Bank of England official Bank rate will be such other rate which we reasonably decide is a comparable rate at the time.
"borrower"	The named person(s) to whom the offer was issued.
"business day"	Any day other than Saturday, Sunday, or a day which is a public holiday or bank holiday in England and Wales.
"completion"	The date on which a loan is first released to you or your conveyancer as all conditions to it have been satisfied.
"conditions"	These mortgage conditions.
"conveyancer"	The solicitor or licensed conveyancer who will manage the transfer of legal title to the property and/or the granting of the mortgage .
"expense", "expenses"	 The reasonable costs and expenses we have to pay or incur in connection with the mortgage or the mortgage debt in relation to: (a) providing a service in connection with the mortgage or the property; (b) collecting or recovering all or any of the mortgage debt; (c) bringing or defending any legal proceedings relating to the mortgage, the mortgage debt, the property or any other security for the mortgage debt; (d) protecting, preserving, or enforcing any security for the mortgage debt; (e) providing or refusing to grant any consent or approval as required under these Conditions; (f) insuring the property in accordance with these Conditions;

	 (g) remedying any breach of the mortgage by you or any of your responsibilities under the mortgage; (h) exercising or enforcing any of our rights or powers under the mortgage or under law; (i) releasing the property or any other security we hold in respect of the mortgage debt.
	Our expenses will include fees, costs, charges, and expenses which we have to pay to third parties. Our expenses may be charged by way of those fees set out in the tariff from time to time.
"guarantee"	Means a guarantee of all or part of the mortgage debt.
"guarantor"	Means a person who is not the borrower but is giving a guarantee .
"interest"	The interest you pay on the mortgage debt.
"interest only"	A loan or a part of a loan under which each monthly payment, (or part of a monthly payment if relevant) is comprised solely of the amount you must pay in interest and does not include any amount as repayment of the capital. This is identified in the offer.
"interest rate"	The rate or rates of interest which we charge on the mortgage debt as set out in the offer . These may change under Conditions 5.5, 7, 8 or 9 and as set out in the offer , but will be subject to any minimum interest rate .
"intermediary"	The person or company who introduced you to us and who may receive payment or commission or both from us .
"Libor interest period"	The period beginning two business days before a quarter day and ending two business days before the following quarter day or, if sooner, the last day of the term .
"Libor"	 The London Interbank Offered Rate being the rate at which sterling deposits are offered for a three month period quoted at or about 1100 hours (London local time) on the quarter day. The rate is: (a) the rate quoted on the appropriate page of the Telerate Monitor Screen or any such screen or service that may replace it; or (b) if no such service is available Libor will be

	another rate which we reasonably decide is a comparable rate for three month sterling deposits at the time. The rate will be rounded up to two decimal places.
"loan"	The original loan , any additional borrowing and any refinancing or replacement amounts in respect of these.
"LPA"	The Law of Property Act 1925.
"minimum interest rate"	The lowest interest rate we will charge on all or, if relevant, a part of the mortgage debt from time to time as set out in the offer .
"monthly payment"	The amount which you must pay us each month, the initial amount of which is set out in the offer. We may change the monthly payment under Condition 13 .
"mortgage account"	The record we maintain of the mortgage debt from time to time.
"mortgage debt"	 All of the money which you owe us under the mortgage at any time including: (a) the loan; (b) any unpaid interest, fees, expenses and any early repayment or other charge; and (c) if you are a guarantor, any amount under any guarantee.
"mortgage deed"	The document under which you give us security over the property, and which includes these Conditions .
"mortgage"	The agreement between you and us as set out in the documents referred to in Condition 4.1. In each case this includes any changes you and we agree, or which we are entitled to make, from time to time.
"offer"	 (a) for the original loan, the written offer by us to lend the original loan to you; (b) for any additional borrowing, the written offer by us to lend additional borrowing to you; (c) for any loan replacing or varying any of these, the relevant written offer by us. The offer also includes these Conditions. It also includes any changes to the offer and replacement offer we make in writing and which we notify to you.

"original loan"	The first loan which we make to you which is still outstanding.
"payment day"	The day in each month on which you must make the monthly payment. We will tell you what that date is after completion. Each subsequent payment day will occur on the same date of each subsequent month thereafter. The payment day may be changed under Condition 14.
"property"	The property described in the mortgage deed over which we will take a mortgage as security and where there is more than one, references are to each and every such property .
"quarter day"	The 1st day of each March, June, September, and December or, if that day is not a business day , the next business day that follows.
"repayment mortgage"	A loan or part of a loan under which each monthly payment (or part of a monthly payment if relevant) includes a repayment of the capital element of the mortgage debt as well as a payment towards interest. This is identified in the offer.
"rules"	The Rules of the Society from time to time (as varied in accordance with the Rules).
"secured liabilities"	The mortgage debt and any other money, indebtedness or liabilities which you or any of you owe or may owe to us from time to time on any account and in any manner (whether individually or with others) except for any money payable under any agreement regulated by the Consumer Credit Act 1974 which does not expressly provide that the agreement is secured by the mortgage deed .
"security document"	The mortgage deed , any guarantee and any other document creating a security interest, encumbrance or charge we hold from you at any time which secures the mortgage debt .
"Society"	Saffron Building Society.
"Standard Variable Rate", "SVR"	The rate of interest we publish on our website or elsewhere from time to time as our Standard Variable Rate (or any equivalent replacement to this we introduce) as identified in the offer and varied from time to time in accordance with Condition 7 (or the equivalent rate of any transferee if any transferee has such a rate and uses it following notification under Condition 7).

"tariff"	Our tariff of fees and charges as in place from time to time.
"term"	The period in which the mortgage debt must be repaid by you set out in the offer, and the same as may be changed under Condition 13 .
"transfer"	A transfer, assignment, mortgage, sale or other disposition of rights and or interest.
"transferee"	Any person who is a successor, assignee or transferee of the Society or any other transferee , such that they are entitled to exercise all or any of their rights under or in respect of the mortgage .
"valuation"	A report made for us which we will use to assess the condition and value of the property and the suitability of the property to act as security for the loan.
"we", "us", "our"	The Society and any transferee .
"website"	saffronbs.co.uk or any other website we tell you about.
"you", "your", "yours"	Refers to (i) each borrower (and all of them together if there is more than one); and (ii) each guarantor (and all of them together if there is more than one). In each case this includes: (a) personal representatives; and (b) any person to whom title to the property passes. Each of you is fully responsible to us for the full mortgage debt if there are more than one of you (subject to any specific limit in any guarantee).

2. Interpretation

2.1. If the offer is not consistent with these **Conditions**, the offer will prevail.

2.2. In these **Conditions**:

- (a) references in the singular include the plural, and the other way around;
- (b) references to the masculine include the feminine, and the other way around;
- (c) where a law is referred to, it applies to all amendments and replacements in force from time to time; and
- (d) the expressions "includes" and "including" do not limit the meaning of any other words.
- 2.3 The headings used in these **Conditions** are for convenience only and do not affect their interpretation.

3. Rules

- 3.1. If you are not already a member of the Society you are admitted to membership (but this will not apply to any of you who is acting as a guarantor).
- 3.2. Members of the **Society** are bound by the **rules**, a copy of which is available from **our website**.
- 3.3. You agree to comply with the **rules** so long as **you** are a member of the **Society.**
- 3.4. In the event of a conflict between the **rules** and any other document forming part of the agreement for the **mortgage**, the other document shall prevail.
- 3.5. If **your** membership of the **Society** arises solely by virtue of the **mortgage**, a transfer of the **mortgage** by the **Society** under **Condition 35** may result in **your** ceasing to be a member of the **Society**.

4. Your agreement with us

- 4.1. The agreement for the **mortgage** between **you** and **us** is made up of:
- (a) the information and declarations provided in the **application documentation**;
- (b) these **Conditions**;
- (c) the offer;
- (d) the mortgage deed;
- (e) any other **security documents**;
- (f) the **tariff**; and
- (g) the **rules**.

5. The offer

- 5.1. You must not alter the offer. If you want to change anything in the offer you must contact us, directly or through your intermediary. If we agree a change, we will send you a new offer and we will be bound only by the details in the most recent offer.
- 5.2. Until **we** make the **loan**, the following apply:
- (a) if the **loan** does not go ahead **you** must pay any fees or **expenses we** have incurred as set out in the **offer**;
- (b) we can change the offer or withdraw it altogether as set out in the offer. If we do change the terms, we will send you a new offer and we will be bound only by the details in the most recent offer.
- 5.3. **We** are not obliged to make any **loan** until all requirements in the **offer** have been met.
- 5.4. If the **offer** says that **we** will make a **loan** in instalments, or that **we** will hold back any money, **we** will only release the instalments or amounts held back if **you** keep to the terms of the **mortgage**.
- 5.5. If the **interest rate** is variable it may change before, on or after **completion** as provided in these **Conditions**.
- 5.6. You must complete and return to us the Direct Debit mandate supplied to you.

6. Interest

- 6.1. The **interest rate** is an annual rate. **Interest** will accrue at the **interest rate** on the **mortgage debt** on a daily basis.
- 6.2. The **interest rate** charged will be as set out in the **offer** and in the case of variable rates, will vary from time to time. Notwithstanding everything else in these **Conditions** under no circumstances will the **interest rate** be less than any applicable **minimum interest rate**.
- 6.3. We will debit the loan to the mortgage account, along with any fees or other expenses added to it on completion. If the loan is made by instalments, or if any amount is retained by us at completion, we will debit the mortgage account with each instalment or amount retained when we pay the relevant amount to you or your conveyancer.
- 6.4. Interest will be charged from the date on which we debit the mortgage account or, in the case of expenses we incur (including any charge by way of fee) and so debited, from the first day of the following month. We will charge interest up to and including the date you repay the mortgage debt.
- 6.5. Interest will accrue on a daily basis on the mortgage debt at the interest rate and interest for a calendar month will be charged to the mortgage account on the first day of each calendar month. Payments made to reduce the mortgage debt, including those that form part of your monthly payment, will reduce the amount on which we calculate interest from the date payments are paid to the mortgage account.
- 6.6. Any **interest** which is not paid when due will itself form part of the **mortgage debt** and bear **interest** from the first day of the calendar month following its due date until it is paid.
- 6.7. We will continue to charge **interest** at the **interest rate** after any court order requiring **you** to pay the whole of any part of the **mortgage debt**.
- 6.8. If we change our systems and procedures then we may change the method

we use to apply and calculate **interest**. Any such change must not be detrimental to **you**. We will tell **you** at least 30 days before any such change.

6.9. A transferee may change the method of calculating interest described in this Condition 6 to reflect the transferee's procedures and will tell you of the same at least 30 days before any such change. Any such change must not be detrimental to you.

7. Changes to the Standard Variable Rate

- 7.1. We may reduce the **Standard Variable Rate** at any time.
- 7.2. We may increase the **Standard Variable Rate** in a manner proportionate to the reasons for the increase at any time if one or more of the following reasons apply:
- (a) There has been, or **we** reasonably expect there to be in the near future, a general trend to increase interest rates on mortgages generally or mortgages similar to **yours**;
- (b) we need to fund an increase in the interest rates we pay to our funders (including the rates we offer on deposit accounts);
- (c) we wish to adjust our interest rates to maintain a prudent level of stability in the interests of our members, investors, depositors or shareholders (as applicable) as a whole;
- (d) there has been, or **we** reasonably expect there to be in the near future, a general increase in the risk of shortfalls on the accounts of mortgage borrowers (whether generally or **our** mortgage borrowers only) or;
- to reflect changes (or reasonably anticipated changes) in relevant laws, regulatory requirements, codes of practice, decisions of courts or an Ombudsman or changes in market conditions (including changes to rates of interest by other UK mortgage lenders).
- 7.3. We will give you at least 10 business days notice of any change to the applicable interest rate after the mortgage has started.
- 7.4. Your monthly payment will be recalculated following a change in the applicable interest rate.
- 7.5. A transferee may use its own Standard Variable Rate in place of the then current Standard Variable Rate. If so, it will notify you at least 30 days prior to such change. For the avoidance of doubt this new rate will become the Standard Variable Rate and may be varied in accordance with this Condition 7.

8. Changes to Libor linked rate

8.1. If the **interest rate** is described as linked to **Libor** in the **offer**, the **interest rate** for any **Libor interest period** will change to reflect any changes to **Libor** from time to time.

The offer sets out how and when this change will happen.

8.2. Your monthly payment will be recalculated following a change in the applicable interest rate.

9. Changes to Bank of England official Bank rate linked rate

- 9.1. If the **interest rate** is described as linked to **Bank of England official Bank rate** in the **offer** the applicable **interest rate** will change to reflect any changes to the **Bank of England official Bank rate** from time to time. The **offer** sets out how and when this change will happen.
- 9.2. Your monthly payment will be recalculated following a change in the applicable interest rate.

10. The mortgage

- 10.1. You must sign a mortgage deed giving us a first legal charge over the property.
- 10.2. We require satisfactory legal approval to the title which you have or will have to the **property** and confirmation that the requirements set out in **our** instructions to the **conveyancer** are met. You must have a good and marketable title to the **property** free from any restrictions, encumbrances, or other matters which might adversely affect its value or marketability.
- 10.3. The security created by the **mortgage deed** is the only security which is allowed to exist over the **property** without **our** written consent.

11. Repayment of the mortgage

- 11.1. You agree to repay the loan with interest at the interest rate by the monthly payments over the term. If you have an interest only mortgage, you agree to repay the outstanding balance of the mortgage debt on the last day of the term.
- 11.2. In any case, **you** agree that the **mortgage debt** must be repaid in full on or before the last day of the **term**.

12. Monthly payments

- 12.1. You will make a monthly payment to us on each payment day, except where the payment day is not a business day. Where the payment day is not a business day the monthly payment will be due on the first business day after the relevant payment day.
- 12.2. You will make each monthly payment by Direct Debit from an account nominated by you and approved by us, or any other method agreed by us.
- 12.3. Any money which **you** pay **us** will be treated as received by **us** only when **we** receive the money in cleared funds.
- 12.4. To the extent that **you** have a **repayment mortgage**, each **monthly payment** will include both an amount in payment of the capital part of the **mortgage debt** and an amount in payment of **interest** on the **mortgage debt** for the relevant month. In these circumstances **we** will calculate the **monthly payment** to ensure the capital is repaid over the **term**.
- 12.5. To the extent that **you** have an **interest only mortgage**, each **monthly payment** will only be an amount in payment of the **interest** on the **mortgage debt** for the relevant month and will not include any amount to repay the capital part of the **mortgage debt**.
- 12.6. For the purpose of calculating the **monthly payment we** may assume that each month is an equal 12th part of the year.
- 12.7. After **completion**, **we** may require **you** to make an adjusted payment to reflect the period between **completion** and the end of the first month. This may be

more or less than **your** usual **monthly payment**. We will write to **you** to let **you** know the exact amount involved after **completion**.

13. Changes to the monthly payment or the term

- 13.1. The amount of the **monthly payment** and the **term** are set out in the **offer. We** may vary the amount of the **monthly payment** and/or the **term** from time to time for any of the following reasons:
- (a) changes to the **interest rate**;
- (b) changes to the mortgage debt (including any new amounts which we lend to you, shortfalls in expected payments, payments in excess of expected payments, and expenses applied to the mortgage account);
- (c) mutually agreed changes to the **monthly payments** or the **term**;
- (d) changes to ensure the **mortgage debt** is fully repaid by the end of the **term**;
- (e) changes to or from an **interest only mortgage**; and
- (f) the granting or withdrawal of any concession.
- 13.2. If we calculate the amount of a new monthly payment, and/or a new term, we will still be entitled to demand immediate payment of any shortfall of monthly payment and other money which you owe at the time of the recalculation. The recalculation will not mean that we agree to not take any action which we could take under the mortgage.
- 13.3. We will tell you of any changes to the monthly payment or the term in one of the ways set out in Condition 36. We will give you at least 10 business days notice of any change.

14. Changes to the payment day

- 14.1. **We** may change the **payment day** from time to time for any of the following reasons:
- (a) to accommodate changes in technology or **our** systems; or
- (b) to accommodate the technology or systems of a **transferee**.
- 14.2. **We** will tell **you** of the change in one of the ways set out in **Condition 36**. The notice will be given a reasonable amount of time before the change takes effect and this will be at least 30 days.
- 14.3. You can change the **payment day** if **we** agree. We will act reasonably in considering such a request from **you**.

15. Early repayment and overpayments

15.1. You may make early repayment of all or part of the **mortgage debt** or make overpayments at any time before the end of the **term**. The **offer** describes whether any early repayment charge will be payable.

16. Application of payments

- 16.1. We can apply any payment made by you against any part of the mortgage debt which we reasonably decide (subject to any legal or regulatory requirements). Our current policy is to apply the payment amount:
- (a) primarily to **interest** due; with remaining amount being used
- (b) secondarily to unpaid **expenses**; with any remaining amount being used
- (c) to pay outstanding capital.
- 16.2. This order may change in accordance with **our** reasonable requirements.

17. Use of purchase funds

- 17.1. If **you** are using the **loan** to purchase the **property**:
- (a) the purchase price must be as stated;
- (b) the purchase price must not in any way be reduced nor must any part of it be left outstanding on **completion**;
- (c) the full purchase price must pass through **your conveyancer's** client account;
- (d) unless we have given our express written consent you must provide the balance of any purchase money from your own resources. The balance must not be provided by any other loan, whether secured on the property or not, and it must not be provided by anyone else in return for any rights in the property;
- (e) you must not be purchasing the property as a nominee or trustee for anyone else, nor must anyone else be given any option or other right to buy it from you, unless we have consented in writing.

18. Occupation

- 18.1. You must occupy the property as your main residence unless we say in the offer that the loan is for an investment property.
- 18.2. You must have vacant possession of the whole of the property at completion unless we say in the offer that the loan is for an investment property and you are letting the property in compliance with the offer.
- 18.3. If we say in the offer that the loan is for an investment property, neither you nor your family may occupy the property at any time without our prior written consent.
- 18.4. You must tell us before completion of anyone who is or will be 17 years old or greater at completion who will be living at the property with you who has not signed the mortgage deed (unless the property is then let in compliance with the offer and such person is living at the property as part of that letting). Any such person must sign a Deed of Consent in our standard format making any interest they have in the property subject to the mortgage deed.

19. Valuations and revaluations

- 19.1. The purpose of any **valuation** carried out on **our** behalf is only to help **us** to decide if the **property** is an adequate security for the **loan**. **You** should not rely on the **valuation** for any purpose at all.
- 19.2. If we give you a copy of a valuation it is for information only. We are not providing a warranty for the value of the property or its condition or that any price you are paying is reasonable. The valuer is not our agent. If we have given you a copy of the valuation carried out on our behalf, a copy may also have been sent to your conveyancer.
- 19.3. The valuation may indicate certain works have to be carried out on the property. If the offer does not specify a particular period within which these works must be carried out, they must be carried out as soon as practical after completion. If a time period is specified in the offer, the works must be carried out within that period.
- 19.4. If the offer states we will hold back some of the loan on completion until work specified is carried out, that money will not be released until the work has been carried out to our satisfaction. We will send that money directly to you once we are satisfied the work has been carried out.

19.5. In addition to any re-inspections required prior to the release of funds as set out in the offer, we may, at our cost, obtain further valuations of the property from time to time during the term to ensure it remains an adequate security for the loan. You will grant our valuer reasonable access to the property on reasonable notice in order to carry out a valuation. Such valuations are for our benefit only. We may choose to disclose them to you but we are not obliged to do so. If we do give you a copy of such a further valuation please note that such reports are subject to the same terms as referred to in Conditions 19.1 and 19.2 above.

20. Expenses

- 20.1. You must pay our expenses in full when we demand them.
- 20.2. We will use reasonable efforts to give you prior notice of expenses.
- 20.3. If you do not pay an expense we will debit the expense to the mortgage account and it will form part of the mortgage debt. Interest will be charged on it as described in Condition 6.4.
- 20.4. A copy of the current **tariff** is provided with the **offer**. **You** may also obtain a free copy of the **tariff** from **our website** or at any time on request. **We** will also send **you** a copy of the **tariff** each year if there have been any changes to it.
- 20.5. If we comply with the requirements set out in Condition 20.7, we may change any of the fees shown in the tariff to reflect, in a proportionate manner, changes we reasonably incur or reasonably anticipate incurring in our administrative costs and charges for doing work or providing services (including without limit costs resulting from changes in law, regulation, decisions of courts or an Ombudsman, reasonable changes in our systems or those of a transferee and reasonable changes in costs we pay to third parties).
- 20.6. **We** may add new fees to the **tariff** to reflect reasonable and appropriate changes in the nature of the services **we** provide.
- 20.7. The requirements for **Condition 20.5** are:
- (a) we must not make changes more frequently than once a year; and
- (b) if **we** increase a fee, **we** will ensure that the increase is no greater than is justified by the reason or reasons for making it.

21. Insurance

- 21.1. The **property** must be insured at **your** cost from **completion** against all loss and damage and covering such risks as **we** reasonably require and in accordance with the **offer**. The insurance must be maintained either:
- (a) by **you**; or
- (b) by a landlord or other party where required under the terms of a lease.
- 21.2. Where **you**, or a landlord or other party, insure the **property**, **you** must ensure that cover is maintained throughout the **term**, and that:
- (a) the minimum amount of cover must be the reinstatement value of the **property**;
- (b) you must provide us with reasonable details of the insurance and evidence satisfactory to us (acting reasonably) that it is in force whenever we reasonably ask you to;
- (c) **you** must tell **us** if **you** change the insurance in any way;
- (d) you must not do anything which could make it difficult or expensive to keep the property insured;

- (e) where relevant, **you** make a claim for damage covered by the policy unless put right by **you** or any other insured.
- 21.3. The insurer must be approved by **us** (acting reasonably) and hold all authorisations required by law.
- 21.4. We are not under any obligation to check the adequacy of the insurance cover.
- 21.5. **You** must tell **us** promptly of any damage that may give rise to a claim under the insurance.
- 21.6. You will hold any money you receive under the insurance on trust for us and promptly pay it to us.
- 21.7. **We** have full power to settle and adjust claims under the insurance with the insurer.
- 21.8. Any money payable under the insurance will be used as **we** reasonably decide after consulting with **you**:
- (a) to make good the loss or damage in respect of which the money is payable; or
- (b) to reduce or repay the **mortgage debt**.
- 21.9. Where **you** fail to maintain or procure insurance in accordance with this **Condition 21 we** may procure insurance and pay any premiums and other costs, which for the avoidance of doubt will be **expenses** for which **you** will be liable.
- 21.10. We may keep any remuneration or benefit which we receive if we arrange the insurance of the property and we are not under any duty to give you details of any remuneration or benefit we receive.
- 21.11. If **we** have the right to insure the property under **Condition 21.9** but cannot find an insurer who will insure it on acceptable terms, **we** may instead take out a policy to cover **us** against the risk of **our** suffering financial loss because the **property** is uninsured.

22. The mortgage deed

- 22.1. The **mortgage deed** secures the repayment of the **mortgage debt** and the rest of the **secured liabilities**.
- 22.2. Section 93 of the LPA does not apply to the mortgage deed. This means that if you want to redeem the mortgage debt we can require you to repay any other loan or liabilities you have with us.
- 22.3. The **mortgage deed** is a continuing security for the **secured liabilities**. This means that **we** do not have to discharge the **mortgage deed** after **you** have paid the **mortgage debt** until **you** have also repaid the rest of the **secured liabilities**.
- 22.4. Where you sign the mortgage deed, you charge to us:
- (a) any rights **you** have under any agreement or guarantee relating to the **property**;
- (b) any rights you have to claim damages in relation to the property (such as a claim arising from a misrepresentation about the value of the property or against someone who has damaged the property);
- (c) any rights you have to shares in a management or residents' company or similar association because of your interest in the property;
- (d) all easements and rights which benefit the **property**;
- (e) any right **you** may have to compensation or insurance money payable in respect of the **property**;

- (f) any right you may have to extend the term of any lease of the property or to take a new lease or acquire the freehold or other such interest in the property; and
- (g) any leasehold or freehold interest in the **property** which you acquire after the date of the **mortgage deed**.
- 22.5. You will take any action which we reasonably request you to in respect of the rights set out in Condition 22.4. If we request, you will sign a document assigning any of these rights to us as security for the secured liabilities. This document will be prepared by us and will incorporate these Conditions.
- 22.6. If, on realisation of **our** security, the net proceeds are not enough to repay all of the **mortgage debt**, **you** will pay the shortfall to **us** immediately. Any shortfall will bear **interest** at the **interest rate** until the **mortgage debt** is paid in full. **Interest** will be charged at the **interest rate** after any court order requiring **you** to pay the whole or any part of any shortfall.

23. Your duties in respect of the property

- 23.1. You agree that you will:
- (a) keep the **property** in good repair and condition (and put it into good repair and condition if it is not at any time);
- (b) keep all the utilities and any testing systems on the **property** in good working order;
- (c) allow **us** to enter the **property** on reasonable prior notice:
- i. to inspect it;
- ii. to carry out work which **we** have requested **you** to do and which **you** have failed to do within a reasonable time;
- (d) (if **you** receive any notices about the property):
 - i. send **us** a copy within a reasonable time;
 - ii. keep to the requirements of the notice, and **our** reasonable requirements about the notice;
- (e) keep to all restrictions, covenants and laws which affect the **property** or its use;
- (f) pay all taxes, rates, charges and other money payable for the **property** on time and produce the receipts to **us** within a reasonable period if **we** ask **you** to;
- (g) not carry on (nor allow to be carried on) any trade or business at the property; and
- (h) (if the **property** is leasehold):
 - i. comply in full with **your** duties under the lease;
 - ii. send **us** a copy of any legal notice which **you** give in respect of the lease;
 - iii. inform **us** of any proposal to convert the leasehold title to commonhold;
 - iv. (if the term of the lease of the property is extended or if you acquire the freehold of the property) sign a new mortgage deed, incorporating these Conditions, giving us a legal charge over the extended term or the freehold interest if we ask you to.
- 23.2. You agree not to do any of the following without first obtaining our written consent:
- materially alter the structure of the **property** or add anything to it or demolish all or any material part of the **property** or change its use. Where necessary, **you** must also obtain the approval of the local planning authority to the changes;

- (b) grant or agree to grant any lease, tenancy or licence of the property unless you are letting the property in compliance with the offer (and any right you have under the LPA to grant leases does not apply);
- (c) create or allow to exist any security over the **property** other than the **mortgage**;
- (d) dispose of, share or part with possession of the property or any of it (unless you are letting the property in compliance with the offer);
- (e) if the **property** is leasehold, surrender the lease, agree to any changes in its terms or break any of its terms so as to allow the landlord to forfeit the lease;
- (f) if the **property** is subject to a lease, accept or grant a surrender of that lease or agree to change any of its terms;
- (g) leave the property empty for more than one month (unless you are letting the property in compliance with the offer and you are making reasonable efforts to let the property);
- (h) allow any person other than **you** to be registered as the proprietor of the **property**;
- (i) knowingly cause or allow the **property** to become contaminated land under relevant law; or
- (j) negotiate, settle or waive any claim for loss, damage or compulsory purchase in respect of the **property**.
- 23.3. Where our consent is required to anything set out in this Condition 23, this will not be unreasonably withheld or delayed. We may charge a fee as described in the tariff for considering your request for consent, whether or not we give consent.
- 23.4. You will bear the cost of complying with your obligations under these Conditions. If you do not keep to these Conditions, we can do anything which you should have done under those Conditions on your behalf. If we do, you will be responsible for any expenses we have to pay.

24. Events on which the mortgage debt becomes payable

- 24.1. We will have the power to sell the property given to us by Section 101 of the LPA. This power will be available to us from the date of the mortgage deed but we will only use it as set out in Conditions 24.2 24.4 below.
- 24.2. If any of the following happens and **we** demand repayment, **you** will repay the **mortgage debt** at once:
- (a) **you** fail to make any two or more **monthly payments** (whether consecutive or not) in full when due;
- (b) you fail to repay the mortgage debt at the end of the term;
- (c) you breach any of your other material responsibilities to us under the mortgage, and such breach is either incapable of remedy or, if capable of remedy, is not remedied within such reasonable period of our requiring it as we specify in writing;
- (d) a bankruptcy order is made against any of you or any of you applies for an interim order or enters into any composition or arrangement with or for the benefit of creditors generally (or anything equivalent happens in any other jurisdiction);
- (e) (if **you** are or include a body corporate) a petition is presented for **your** winding-up or **you** are ordered to be wound up or a resolution is passed for

your voluntary winding-up (save with **our** prior written consent for the purpose of reconstruction or amalgamation only) or **you** enter into administration or any composition or arrangement for the benefit of **your** creditors (or anything equivalent happens in any other jurisdiction);

- (f) if a mortgagee or other person with an interest in the **property** or any of them takes proceedings for possession or to realise their interest or otherwise to enforce their interest;
- (g) if any other event occurs which **you** have agreed in writing with **us** makes the security enforceable;
- (h) the **property** is sold, abandoned or compulsorily purchased;
- (i) we become aware of any misrepresentation in or omission from any information supplied to us about you or the property, and that misrepresentation or omission has or would have had a material effect on our decision to make the loan, and for the avoidance of doubt in the above events "you" includes any one or all of you and/or any guarantor.
- 24.3. If any of the events set out in **Condition 24.2** above have occurred and **we** have demanded repayment, **we** may do any of the following things:
- (a) require **you** to leave the **property** so that **we** may take possession of the **property** or, if the **property** is let, collect the rent;
- (b) sell, agree to sell, or grant an option over the **property** and any other security for the **mortgage debt** on any terms **we** reasonably decide, using the power of sale conferred by the **LPA** as varied by these **Conditions**. The restrictions on the power of sale in Section 103 of the **LPA** will not apply;
- (c) appoint a receiver as described in **Condition 25**;
- (d) exercise all the other powers conferred on mortgagees by the LPA or by a receiver under these **Conditions**;
- (e) vary, end, renew or accept surrenders of leases or tenancies of the **property**:
 - i. with or without a premium or other compensation or consideration including the payment of money to a lessee or tenant on a surrender;
 - ii. with any rights relating to other parts of the **property**;
 - iii. containing any covenants on the part of **us** or anyone else;
 - iv. generally on terms which **we** think fit;
- (f) make any arrangements or compromises about any lease of the **property**, any other security for the **mortgage debt**, any covenants, conditions or restrictions relating to the **property** or anything else;
- (g) grant or agree to grant a lease or tenancy of the whole or any part of the property (and the restrictions on granting leases in Section 99 of the LPA do not apply to us);
- (h) carry out repairs, improvements, alterations or additions to the **property**;
- (i) apply for any planning and other consents;
- (j) as your agent (and at your cost), remove, store, sell, rent or in any other way deal with any of your furniture or goods or those of any other person staying in the property after we have given written notice to you requiring them to be removed. We will not be responsible for any loss or damage caused by exercising this power unless we failed to take reasonable care in dealing with the furniture or goods.
- 24.4. We will only exercise the powers referred to in **Condition 24.3(e)** to (j) where we reasonably consider it is appropriate to do so to protect **our** security or

obtain a favourable disposal of the **property**.

24.5. No purchaser who acquires an interest in the **property** is obliged to see whether this **Condition 24** has been complied with.

25. Appointment of receivers

- 25.1. As described in **Condition** 24.3(c) **we** may appoint in writing one or more persons to be receivers of all or part of the **property.** These persons may or may not be officers or employees of **ours**. The restrictions contained in Section 109 of the **LPA** will not apply to **us**.
- 25.2. Where **we** appoint more than one receiver they may be given power to act either together or on their own.
- 25.3. **We** may from time to time agree the charges of any receiver and may remove the receiver and appoint someone else.
- 25.4. The receiver shall (so far as the law allows) be **your** agent. **You** alone will be liable for anything which he does or fails to do and for his charges.
- 25.5. A receiver will have and be entitled to exercise all powers given by the LPA to a receiver and all powers given to us by these Conditions and (subject to Condition 24.4) also to enter and take possession of the property.
- 25.6. Any money received by the receiver in the exercise of his powers shall be (so far as the law allows) applied by him in the following order:
- (a) firstly, in payment of the costs, charges and expenses relating to his appointment and the exercise of all or any of his powers;
- (b) secondly, in payment of his charges;
- (c) thirdly, in payment to **us** of the **secured liabilities**, and any balance after this shall be paid to the person entitled to it.

26. Guarantors

- 26.1. Where any of you are acting as a guarantor this Condition 26 also applies.
- 26.2. We shall be entitled to make demand on the guarantor even though we may not have sought or intend to seek to enforce our rights or remedies against the **borrower** or any other person or security held.
- 26.3. Whenever **we** want and without discharging or otherwise affecting **our** rights **we** may:
- (a) vary the terms of or renew or determine any credit or other facilities made or to be made available to the **borrower** by **us**;
- (b) take such security (whether by way of mortgage or guarantee or otherwise) as
 we may from time to time think fit;
- (c) exchange, release, modify, refrain from perfecting or enforcing or otherwise deal with any such security **we** may hold;
- (d) grant time, indulgence, to or compound with, the **borrower** or any other person;
- (e) do or omit to do any act or thing which but for this provision might discharge or otherwise affect **your** liability.
- 26.4. **We** may (without being under any obligation to do so) do any of the above without notice to the **guarantor**.
- 26.5. **Our** rights in respect of any **guarantor** will not be discharged or otherwise affected by any invalidity, unenforceability or defect in any other security (whether by way of mortgage, guarantee or otherwise) which **we** now hold or

may at any time hold.

- 26.6. The **guarantor** agrees as a separate and independent primary obligation to reimburse **us** against all loss occasioned by or arising from any legal limitation or affecting the **borrower** or any person acting or purporting to act on behalf of the **borrower** (including any lack of authority in such person).
- 26.7. Any discharge or release of the guarantor's liability will be conditional upon no security or payment by the borrower or the guarantor to us being avoided (whether under any statutory provision relating to insolvency or otherwise). If any such security or payment is avoided the guarantor agrees that we can recover the value of such payment together with interest as if there has been no discharge of the said liability.
- 26.8. Even when the **guarantor's** liabilities have been paid in full **we** may decline to release any security for such period as **we** in **our** reasonable discretion think fit to enable **us** to satisfy ourselves that any payment will not be challenged whether as a preference given by the **borrower** or in any other way. In the event of such challenge, the **guarantor** agrees that such security and any other security for its liability will remain in effect unless and until the challenge is resolved.

27. Management companies and shared ownership leases

- 27.1. If **you** hold a share in a management or residents' company or similar association because of **your** interest in the **property, you** will if required by **us** deposit any share certificate with **us** together with a signed share transfer form with the name of the transferee left blank.
- 27.2. We will be entitled to do any of the following things on your behalf:
- (a) transfer the share to any person to whom **we** have sold the **property** under **our** power of sale and receive any consideration for that transfer;
- (b) exercise any voting rights as a result of **our** having taken possession of the **property.**

28. Mistakes

- 28.1. If we make a mistake in calculating the amount payable by you or make any other mistake about the mortgage this will not affect any of our rights, including our ability to claim the right amount from you either before or after the mortgage has been released, with interest at the interest rate until repayment.
- 28.2. A letter from us or receipt of payment stating the mortgage has been repaid in full does not prevent you from being personally liable if we later find out that the amount of the mortgage debt was understated by mistake. We will act reasonably in exercising our rights.
- 28.3. This **Condition** does not affect any legal rights **you** may have as a result of the **mortgage debt** being understated.

29. Separation of terms & forbearance

- 29.1. Each of the terms in these **Conditions** (or any part of them) is separate from the others. If **we** cannot enforce any particular term (or any part of a term) this will not prevent **us** from enforcing other terms or the remaining parts of a term.
- 29.2. If we decide to relax any term or not enforce any of our rights, this will

not affect **our** rights or powers in any way.

29.3. If **you** do not comply with any of the terms of the **mortgage** and **we** do not take action, **we** will still be able to take action if **you** fail to comply with any term in the future.

30. Variations

- 30.1. In addition to our rights to make changes under Conditions 5, 6, 7, 8, 9, 13, 14, 16 and 20 from time to time we may vary the terms of these Conditions for one of the following reasons:
- (a) to make them easier to understand;
- (b) to make them fairer to **you**;
- (c) to correct an error in a way that is not detrimental to **you**;
- (d) to ensure compliance with any law, regulation or code of practice or any change in the way they are applied or interpreted;
- (e) to reflect an improvement in **our** services to **you**.
- 30.2. We will tell you in advance of any changes to these **Conditions we** make under **Condition 30.1** in writing in accordance with **Condition 36.**

31. Third parties

31.1. Nobody will have any rights in relation to the **mortgage** under the Contracts (Rights of Third Parties) Act 1999.

32. Personal information

32.1. We will use any information you provide to us or that we obtain or generate relating to you in connection with our dealings with you only in accordance with any declaration you have made or consent you have given.

33. Power of attorney

- 33.1. For the purposes of securing our interest in the property, you appoint us and any receiver appointed by us to be your attorney. The attorney will be legally entitled to do things on your behalf and the attorney's acts will bind you as though you had done them.
- 33.2. You agree to sign any document and do anything else which we reasonably request you to do in order to:
- (a) perfect or improve any security created or intended to be created for the repayment of the **mortgage debt**;
- (b) help the exercise or the proposed exercise by **us** of any of **our** powers under the **mortgage**; or
- (c) protect, manage or sell the **property** or any other security for the repayment of the **mortgage debt**.
- 33.3. Under the power of attorney, **we** may execute any document or do anything which **you** are required to do under these **Conditions**.
- **33.4. We** will be entitled to delegate **our** power of attorney to third parties where this is reasonable in order to help the exercise of **our** powers.
- 33.5. **We** will not be liable for anything which is done under the power of attorney unless **we** have not used reasonable care in exercising the power.
- 33.6. You may not revoke this power of attorney until the **secured liabilities** have been fully repaid.

34. Set-off and consolidation of accounts

- 34.1. If any of the events set out in **Condition 24.2** above have occurred, whether or not **we** have demanded repayment of the **mortgage debt**, **we** can:
- (a) combine or consolidate all or any liabilities and accounts **you** have with or to us at the time and/or
- (b) where you have any account with us which is in credit we can set-off or transfer any credit balance on any one or all of such accounts towards repayment of any of the mortgage debt which is due and payable.
- 34.2 We are not obliged to give **you** prior notice before exercising any of **our** rights under this **Condition 34**.

35. Our right to transfer

- 35.1. We can transfer all or any of our rights under the mortgage at any time.
- 35.2. If **we** make a **transfer** of **our** rights under the **mortgage**, the **transferee** can exercise **our** rights and enforce **your** duties to the same extent as **we** could before the **transfer**. Any **transfer** will not reduce **your** guarantees or rights.
- 35.3. You have consented to transfers in your application documentation and in these Conditions and we can make a transfer of our rights without any further consent from you.
- 35.4. We may provide any actual or potential **transferee**, any rating agency, or any advisors of any of the foregoing, any information about the **mortgage**, the **mortgage account**, **you** or the **property**.

36. Notices

- 36.1. If these **Conditions** require notice to be given to **you** by **us**, notice will be given in one of the following ways:
- (a) by first or second class post addressed to you at the property or such other correspondence address within the United Kingdom which you have notify to us;
- (b) by email, to the latest current email address we hold for you; or
- (c) by any other method which is available by law.
- 36.2. Anything sent by post will be deemed to have been received by **you** by noon on the day after it is posted (in the case of first class post) or the second day (in the case of second class post), even if it never arrives or is returned undelivered and notwithstanding the death of the addressees. Anything sent to **you** by email will be deemed to have been received and read by **you** upon completion of successful transmission.
- 36.3. If there is more than one of **you**, a notice addressed to just one of **you** will count as a notice to all of **you**, except where **we** have agreed addresses for correspondence with one or more of **you**, in which case **we** will send an additional notice to that address.
- 36.4. Any communication to us must be in writing and delivered either personally or by first or second class post addressed to our address in the offer or to any other address we may from time to time notify to you for this purpose, and will not be effective unless we have actually received it.

37. The entire agreement

37.1. The **mortgage** contains the entire terms agreed between **you** and **us**.

38. Applicable law & jurisdiction

38.1. The **mortgage** is governed by English law, and the courts of England and Wales have jurisdiction over any claim or dispute arising from the **mortgage**.

Saffron Building Society is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and Prudential Regulation Authority (Register no. 100015) except for Commercial and Buy to Let Mortgages, Wills and the issuance of travel money.